



BUSINESS & ECONOMICS ROUTES

SUBJECT PATHWAYS

CAREERS

Many (although not all) careers related to Business and Economics require higher education qualifications. They include:

- Accountant
- Accounting technician
- Accounts clerk
- Actuary
- Administrative / clerical assistant
- Advertising account executive
- Arts administrator
- Bid writer
- Building society assistant
- Business adviser
- Business development manager
- Business journalist
- Call centre worker
- Charity fundraiser
- Customer services adviser
- Company secretary
- Data analyst
- Digital marketing officer
- Estate agent
- Events manager
- Facilities manager
- Financial adviser
- Human resources manager
- GP practice manager
- Health record clerk
- Insurance broker
- Insurance loss adjuster
- Insurance underwriter
- Investment banker
- Logistics manager
- Management consultant
- Marketing manager / assistant
- Merchandiser
- Operational researcher
- Payroll clerk
- Pensions adviser
- Public relations officer
- Quantity surveyor
- Receptionist
- Recruitment consultant
- Retail buyer
- Retail manager / assistant
- Risk manager
- Sales manager
- Social media manager
- Stockbroker
- Teacher / lecturer
- Tax inspector
- Telephone sales assistant
- Tourist information assistant

SKILLS

Studying Business and Economics can help you develop wider skills such as:

- Attention to detail
- Budgeting
- Business awareness
- Communication
- Decision making
- ITLeadership
- Organising / planning
- Presentation
- Problem solvingProject working
- Teamwork
- Time management
- Using numbers
- Working independently

These skills are needed for many jobs at different levels and with a range of entry routes. Here's a selection:

- Architect
- Architectural technician
- Barrister
- Beauty consultant
- Care home manager
- Chef
- Copywriter
- Engineer (many types)Florist
- Hairdresser
- Housing officer
- Image consultant / stylist
- Journalist
- Legal executive
- Market research interviewer
- Motor vehicle technician
- Painter and decorator
- Plumber
- Podiatrist
- Police officer
- Project manager
- Solicitor
- Warehouse worker
- Web content manager

DID YOU KNOW?

In 2015-16, more than a third of the apprenticeships notified to us at Sheffield Futures were in business administration and finance.

The winner of The Apprentice 2015 was Joseph Valente who started off on a plumbing apprenticeship before launching his own business.

ROUTES

In many companies there are duties to do with administration, finance, marketing or sales.

This means there are jobs not only in the business and finance sector but also in education, healthcare, IT, food and hospitality, engineering, creative and digital industries and many more. Both private and publicly funded organisations need business skills, as do charities.

The routes into these careers include further education, apprenticeships and higher education. You normally need good grades in English, maths and, in some cases, sciences too. Many higher education courses in business subjects require GCSE maths grade A*-B / 9-5 or 9-6. There are also higher and degree apprenticeships in business and management where you work while you study for university level qualifications.

The business, professional and financial services group has been identified as an important work sector for the Sheffield City Region.

FIND OUT MORE

For more job ideas, visit nationalcareersservice.direct.gov.uk/youngpeople then follow links to 'Aged 13-19' and 'Do something you're good at'.

If you're thinking about higher education, visit: www.prospects.ac.uk to see what art and design graduates have done after their degree.

Other websites:

sheffieldfutures.org.uk

ucasprogress.com

ucas.com

icould.com

instructus-skills.org/

thetechpartnership.com