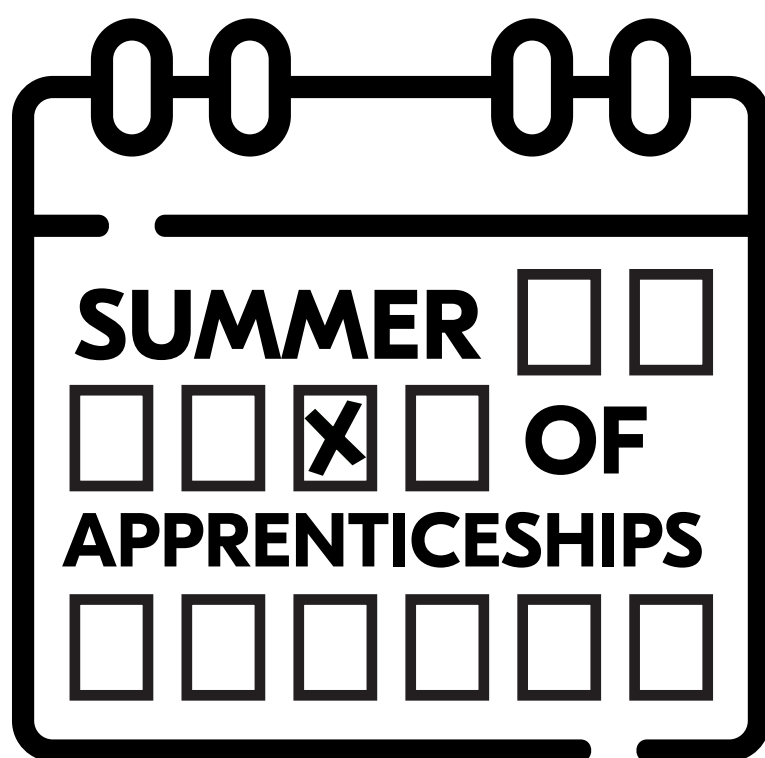


Parents' and Carers' Pack

Apprenticeship Information



Using downtime to get ahead

Helping your child recognise their skills and strengths

Before your child starts to complete an application form, help them to reflect on what they might want for their future and to start to get their apprenticeship application ready. Many employers will ask candidates to provide examples of times when they have demonstrated a particular skill or quality.

Help your child to work through the list below and think about the examples that they could use.

Skills and qualities the employer might be looking for	What would you use as an example?
Communication skills	
IT skills	
Attention to detail	
Organisation skills	
Customer care skills	
Problem solving skills	
Presentation skills	
Administrative skills	
Number skills	
Analytical skills	
Being logical	
Team working	
Being creative	
Using initiative	
Non-judgemental	
Patience	

Essentials to be work ready

Getting ready to start your new apprenticeship job

Making the move from education to the world of work is a big step. All apprentices will need to have certain things in place for when they start.

Follow our top tips below to help your child get work ready:

Open a bank account



- Your child will need a bank account for their wage to be paid into each month.
- It is important that they have a working bank account ready for their first day at work, in preparation for pay day.
- Help your child to understand about the importance of saving, as well as working to a budget to help give them financial independence.

National insurance



- Having their National Insurance number will be essential to be enrolled on the payroll. It is possible that the employer will also need to see photo identification such as a passport.
- Help your child to understand the importance of their National Insurance number. A national insurance number will ensure that contributions and tax are properly recorded against their name.

Email address



- Your child probably already has a personal and school email address, but it is important to make sure they are suitable for work.
- First impressions are crucial with employers, and no one wants to be let down by an embarrassing or inappropriate email address.
- Encourage your child to set up a professional email address, to help them make a good impression.

Social media



- It's no myth that employers will often search for applicants on public forms of social media, such as Facebook. It is therefore important to make sure your child presents themselves in the best way possible.
- Encourage your child to make their social media accounts as private as possible and ensure that everything public is appropriate for an employer to view, to increase application success rates.

T Levels in Construction

Onsite Construction

Building Services Engineering for Construction

T Levels are a 2-year qualification that you can do as an alternative to A levels, other post-16 courses or an apprenticeship.

They bring classroom learning and an extended industry placement together on a course designed with businesses and employers.

UNDERSTANDING CONSTRUCTION T LEVELS

Both new subjects will be suitable for students who are interested in a career in construction, but each with different areas of specialism.

As part of the T Level, your child will choose one of the specialisms designed to support their interest. This will provide a deeper knowledge of the chosen subject and build up the skills needed for a future job.

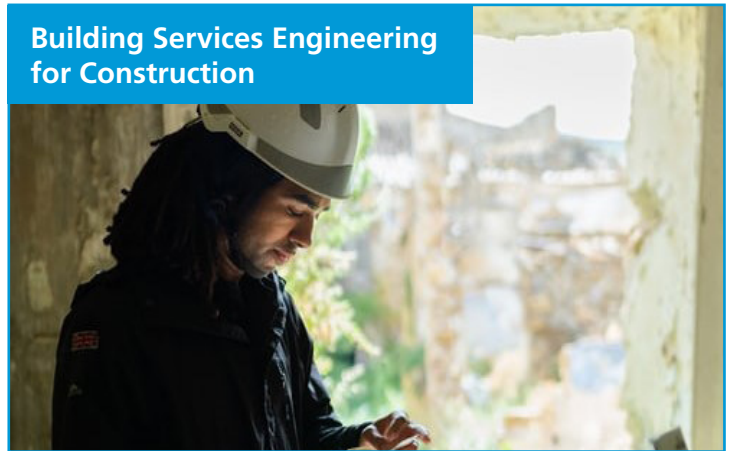
Onsite Construction



Suitable for students interested in careers such as:

- Bricklaying
- Carpentry and joinery
- Plastering
- Painting and decorating

Building Services Engineering for Construction



Suitable for students interested in careers such as:

- Electrical and electronic equipment engineering
- Electrotechnical engineering
- Gas engineering
- Protection systems engineering
- Plumbing and heating engineering
- Heating engineering and ventilation
- Refrigeration engineering
- Air conditioning engineering

T Levels in Construction

Both subjects will give students a core understanding of:

- Health and safety
- The science behind building design, surveying and planning
- Making accurate and appropriate measurements
- Construction methods
- Building regulations and standards
- Data management and information standards in construction
- Relationship management and customer service
- How the Internet of Things (IoT) impacts construction
- Digital engineering techniques
- Mathematical techniques to solve construction problems
- Construction design principles and processes
- The construction industry and its role in the economy
- Sustainability and the environmental impact of construction
- Business commerce and corporate social responsibility



For those studying Building Services Engineering for Construction, they will also cover:

- Building technology principles
- Building services engineering systems
- Maintenance principles
- Tools, equipment and materials

What's next?

Following a T Level, a student can progress straight into a skilled profession or continue their studies with a degree or higher apprenticeship.

For more information on T Levels, visit:
<https://www.tlevels.gov.uk>

T-LEVELS
THE NEXT LEVEL QUALIFICATION

Apprentice perspective: Life as a Laboratory Scientist Apprentice

Tyler McKeown is working hard to change the perceptions of apprenticeships



I started my career at Sterling Pharma Solutions in August 2015, at 17 years of age, as a Level 3 Laboratory Technician Apprentice. After I had completed my Level 3, I progressed onto a Degree Laboratory Scientist apprenticeship based in the Quality Control laboratories.

Why I chose the apprenticeship pathway

I didn't feel comfortable in full-time education. At the end of my AS Levels, I decided to look for another route into adult life. I was guided to the route of an apprenticeship. The idea of 'earn while you learn' really appealed to me, and I was hungry for a taste of the world of industry.

When I decided to leave Sixth Form, I got mixed feedback. My parents and other family members didn't know much about other routes into the working world apart from full-time education to progress onto university, but they supported my decision to apply for an apprenticeship as it was what I truly wanted to do.

The big pull factor for me applying for my apprenticeship was to learn 'on the job', being trained by experts within the industry, whilst also having the opportunity to conduct further and higher education without the worry of student loans or future debt. It also gave me the opportunity to be responsible for my own future, to progress through my apprenticeship fuelled by my work ethic and determination and prove to myself and my loved ones that I can be successful.

How I found my apprenticeship

I found the apprenticeship via the GOV.UK website. I saw the Level 3 Laboratory Technician apprenticeship available at Sterling Pharma Solutions.

The inner scientist in me persuaded me to apply. The science/chemistry orientated opportunity really appealed to me due to the excitement and nature of the role. I have always been fascinated by science and chemistry in particular. It's very challenging, and I relished that challenge!

"The science/chemistry orientated opportunity really appealed to me due to the excitement and nature of the role...It's very challenging, and I relished that challenge."

No two days are the same!

The work we do at Sterling Pharma Solutions contributes to the health and treatment of the consumer, which entails a lot of responsibility.

A typical working day includes functions such as performing, processing and reporting analytical data and results to Good Manufacturing Practice (cGMP) accreditation, attending internal and customer project meetings/events, regular maintenance and troubleshooting of basic and advanced analytical chemistry instrumentation, such as High-Performance-Liquid-Chromatography (HPLC), creation and updating of controlled documentation as well as mentoring a Level 3 Advanced Laboratory Technician Apprentice.

Getting the right balance

My current apprenticeship training provider is TDR (The Training and Development Resource). I manage to balance my workplace activities and academic studies by maintaining my trademark 110% work ethic. I'm proactive and plan my schedule days/weeks in advance to get all functions/studies complete in a high quality and timely manner.

Apprentice perspective: Life as a Laboratory Scientist Apprentice

Tyler McKeown is working hard to change the perceptions of apprenticeships

Pre-COVID, I would attend specialised training courses and 'off the job' activities at TDR North East headquarters in Newcastle. However, my apprenticeships coordinator visits me every 8/12 weeks to perform professional discussions and reflections to ensure I am on the correct path as I head towards my end point assessment.

My part-time BSc Hons degree course in analytical chemistry was 100% face-to-face learning and study. Since the COVID-19 pandemic, I've adapted quickly to online learning, its boundaries and opportunities.

My inspiration was my parents

They always put their children first to ensure that we (me and my siblings) would transform into respectable members of society. Therefore, I've always worked to the highest of my ability to give something back to them.

My ultimate goal

My target for the near future is to progress into management or a senior role within my current company. My ultimate goal is to be mentally happy and physically healthy for the remainder of my working career.

I have so much to be proud of

I have a whole list of proud moments and achievements in my life. It's a tie between representing my organisation (Sterling Pharma Solutions) at global pharmaceutical market events in Switzerland and North America back in 2019, or winning both 'Regional Degree/Higher Apprentice of the Year 2020' and being down to the last nine apprentices in the country at the National Apprenticeship Awards, as well as achieving 'NEPIC Scientific Industry Apprentice of the Year 2021' in the space of six months.

Thank you

I have a lot of people to thank for being in my current position in my apprenticeship. My mentors, colleagues (former and present), lecturers and teachers, line managers, apprenticeship coordinators, family and loved ones but most importantly my employer, the Young Apprenticeship Ambassador Network and the apprenticeships sector. They have believed in me since day one and supported me in every way possible to assist me in achieving all my goals.



What advice would you give to others about apprenticeships?

An apprenticeship can offer you the best of both worlds, the education and the vital work experience valued so highly by future employers. If the right apprenticeship opportunity arises for you, grab it with two hands and do not let go!

I will always be an ambassador for the apprenticeship scheme, even when my time as an apprentice sadly comes to an end.

During my time in education, I never once heard of an apprenticeship or similar pathways. This is an issue that we at the AAN/YAAN are doing our best to change, and we're making good progress!

We would like to thank Tyler and Sterling Pharma Solutions for contributing this article.

Traineeships with Youthquake

Delivering a successful programme creating outstanding opportunities for learners

Youthquake is a free, 18-week programme for 16 – 18-year-olds, delivered by The Learning Foundry. The excellent Traineeship programme provides opportunities for young people to learn how to develop and run a business. Due to COVID restrictions, the programme was mainly delivered online.

Between January and April 2021, in partnership with The Good Business Festival, a cohort of 11 young people who have many adverse life experiences explored local issues and designed two business proposals tackling the concerns, ways to affect positive change and create opportunities for people who may otherwise be left behind.

During week ten, the learners pitched their two business proposals to a group of industry experts, including Metro Mayor, Steve Rotheram.

The business ideas

Impact Hub 555

A youth bus that has many initiatives and visits the six boroughs of the Liverpool City Region to help tackle youth isolation, gang crime and anti-social behaviour.

Pocket Full of Sunshine

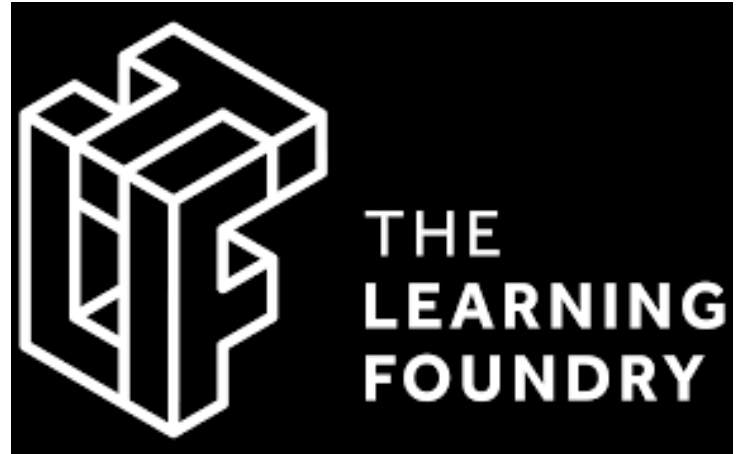
A homeless hotel that provides sleep pods for anyone who needs a safe space to sleep. Plus offer a community for individuals to access confidence and learning initiatives to help gain work experience, qualifications and skills that will support them to build a better future.

The success continues

The second cohort of Youthquake learners has now started. They will take Impact Hub 555 and Pocket Full of Sunshine and use their 10-week programme to drive these business ideas even further forward.

The Youthquake learners from the first cohort will be mentors to the new group. Both groups will be on the Good Business Festival stage in July 2021, pitching their business proposals to a panel of industry experts.

The Learning Foundry are extremely proud of their learners and are thankful for all of the #goodbusinesses who are paying it forward to provide amazing opportunities.



"The feedback we have received from the 11 young people who participated in Youthquake has been exceptional. With some saying the programme has 'changed their life'. Our learners are now undertaking work experience. 4 out of the 11 learners have already moved into a positive destination before the end of the programme."

Impact on the learners



Charlotte

Charlotte is 17, she came to The Learning Foundry having been in the care system for her whole life.

With the skills Charlotte has developed on the programme and with her work placement, Charlotte has now progressed onto an apprenticeship with a local business 'I am Moore Media'.

Traineeships with Youthquake

Delivering a successful programme creating outstanding opportunities for learners

“The transformation in Charlotte as a result of the opportunities presented by her Traineeship scheme has been remarkable. Her confidence has blossomed, having taken to the stage in front of hundreds at The Good Business Festival to present her vision for a community enterprise – and having never left her hometown of Liverpool, she has been invited to London to tour the BBC.”



“It is so rewarding not only to help her progress her career, but to see the impact the Traineeship has had on Charlotte’s personal growth.”

Amazing opportunities

The event has also led to some amazing opportunities. Once set up, ‘Home Baked’ have offered to support, Impact Hub 555 initiative, offering tea and coffee machines. During the event, Charlotte was interviewed by, Radio City and Liverpool City and was approached by BBC Broadcaster, Tanya Beckett.

Tanya offered her a trip to London to tour the BBC and to receive media training preparing her nicely for her appearance on BBC Radio Merseyside where she was invited to talk about her business idea.

“I’ve gained so much confidence, teamwork and all my communication skills.” - Charlotte

Charlotte has received a membership to Move Business (a networking platform to learn and discuss business & personal development), been given the opportunity to be mentored by entrepreneurs and business leaders and has also been asked to be a trustee on the board of The Cornerstones Foundation, a charity led by Gary Millar to support young people who are in care or who are care leavers into training and work.



Find out more

To find out more about The Learning Foundry, please visit: www.thelearningfoundry.co.uk



Traineeships Information

To see a list of providers offering traineeships in your area, view the provider listing here: www.gov.uk/government/publications/traineeship-providers

To search for traineeships available now, visit www.gov.uk/find-traineeship

Post-16 support for students with SEND

Some useful tips for how your child can start to explore their options

Many parents of children with Special Educational Needs or a Disability are concerned about future careers opportunities and the barriers they may face when looking for employment.

We've gathered some useful hints and tips below to help you to support your child in their journey from thinking about careers to understanding the different options available.

RECOGNISING THEIR STRENGTHS

Help your child to make a list of the different professional and personal strengths they may have that employers would value. Recognising their strengths will help to build their confidence and realise their potential after they leave education.

Professional attributes could include:

- Creativity and bringing new ideas
- Good problem solving and logical skills
- Good attention to detail

Personal attributes could include:

- Hard-working
- Loyal
- Caring

DISCOVERING THE RIGHT ROLE FOR THEM

There is the perfect career for everyone. Encourage your child to create a mind map using images or words of the activities within different jobs that interest them. For example:



To find an apprenticeship visit [GOV.UK](https://www.gov.uk) and search for apprenticeships

Post-16 support for students with SEND

Some useful tips for how your child can start to explore their options

WHAT CAN MY CHILD DO TO IMPROVE THEIR EMPLOYABILITY SKILLS?



Traineeships support individuals to gain the skills needed in the workplace to help them move on to an apprenticeship or employment.



If your child has an EHCP or statement of SEN and is looking for employment, they could be entitled to complete a Supported Internship. During the programme, your child will have a job coach and will learn work skills and complete a study programme.



Volunteering is a good way to learn new skills, build confidence and get experience. The experience gained can be used during an interview in the future.

WHERE CAN MY CHILD GET ADDITIONAL SUPPORT?



Putting ability first

Supported Employment has been created to provide a smooth transition from education to employment. This can start at the age of 14, and your child's school can offer guidance. You can also arrange an appointment with your local JobCentre Plus to find more about how they can provide the right support for your child to develop their career. To find out more, visit:

<https://www.remploy.co.uk/articles/blog/supported-employment-part-one>



= Equality for disabled people

Support to Work, set up by Scope, is a free online and telephone employment programme for anyone 16 and over who is disabled and looking for work. The scheme can provide advice to help identify transferable skills, support with CV writing and how to talk to employers about reasonable adjustments.

To find out more about what Scope can offer, visit:









<https://www.scope.org.uk/employment-services/>

Apprenticeship standards

Keep up to date with the range of apprenticeships available

Apprenticeships are being developed and released all the time through The Institute for Apprenticeships and Technical Education. The list below shows some of the brilliant apprenticeship standards available.

Find out more here: www.instituteforapprenticeships.org/apprenticeship-standards

Agriculture, Environmental and Animal Care	General Farm Worker 	Support the operation of a farm.	Level 2
Agriculture, Environmental and Animal Care	Vet Technician (livestock) 	Carry out common husbandry and technical tasks for livestock.	Level 5
Construction	Mastic Asphalter 	Lay mastic asphalt on to a wide range of surfaces and structures.	Level 2
Creative and Design	Assistant Recording Technician 	Produce a high-quality recording.	Level 4
Creative and Design	VFX Supervisor 	Liaise with the Director and Director of Photography from the earliest stages of a production, working with clients and colleagues to create VFX/CG elements.	Level 7
Health and science	Enhanced Clinical Practitioner 	Provide a high standard of health care using judgement, skills and knowledge.	Level 6
Protective Services	Non Home Office Police Officer 	Provide policing and or investigative activity.	Level 4
Sales, Marketing and Procurements	Market Research Executive 	Research projects to generate data and insights.	Level 4

The Parent Perspective Podcast

Introductory episode now available

A brand new intro episode has been released to introduce the much anticipated Parent Perspective podcast. Anna from Amazing Apprenticeships and Conor from Not Going To Uni talk producer Steve, through the motivations behind starting the podcast and the brilliant topics we have coming up throughout the series.

The podcast series

The podcast series, brought to you by Amazing Apprenticeships and Not Going To Uni, will tackle the challenges parents and carers are facing in trying to support their children with career advice. The podcast will provide a space for listeners to explore which careers are available today and to be inspired by UK organisations and leading experts working with young people.

The forthcoming episodes will offer parents and carers practical solutions so they can support more informed career decisions with greater confidence. Every episode will feature parents in conversation, share the lived experience of diverse role models, and provide real-time insights into how the world of work is changing.

Coming up in Episode 1

In the opening episode of the series we hear from Nicola Hall, Director of Education at the Careers and Enterprise Company, talking about the current careers landscape and the parent and student concerns linked to this. We'll also hear from George Anderson, a health and wellbeing expert, addressing the anxieties parents have right now and the practical solutions to help. We are also joined by a brilliant panel of parents and carers, who will be asking questions and discussing our speaker topics throughout the episode.



Listen now and subscribe ahead of episode 1:

Visit: amazingapprenticeships.com/the-parent-perspective-podcast