

# Searching and Applying for Apprenticeships

The current apprenticeship landscape and how to increase your chances of success.

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## Apprenticeship Availability

Some employers are still recruiting apprentices and some have paused recruitment for now. Although you may want an apprenticeship it is important to have a backup plan just in case you aren't able to secure an apprenticeship by September.

## Where to Look

The Find an Apprenticeship website is the best place to look for vacancies. It is updated all the time (although less frequently at the moment) so check it every few days.

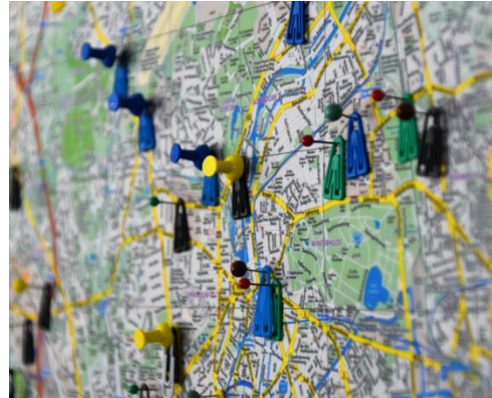
<https://www.gov.uk/apply-apprenticeship>

You can also find apprenticeship vacancies on employer websites or job search sites, such as Reed, Indeed or Total Jobs.

You can also get in touch with Opportunity Sheffield via the details listed across for more tailored support in finding apprenticeships.

## Tips for Finding an Apprenticeship

- Check vacancy sites regularly and often.
- Make sure you have a good CV. If you don't, you can contact the details below for support.
- Widen your net – are there other apprenticeships that you would consider that may lead into what you want to do later on. For example, business admin could lead to accounting.
- Use contacts. Speak to family and friends to see if they know of any apprenticeship vacancies, or know anybody willing to take an apprentice on in your chosen field.



- If you have made applications, check your email, voicemail and messages regularly.
- Contact Opportunity Sheffield and make use of their free advice and support.

## What Support Can I Access?

Through your school you can access sessions that will help you

- Recognise your strengths
- Write a winning application
- Boost your employability skills
- Prepare for online recruitment
- Develop interviews skills
- Search for jobs/apprenticeships in the current market

To access further support and the practical sessions please contact your careers leader/advisor in school

or

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